

**HUNTER COLLEGE HIGH SCHOOL ALUMNAE/I ASSOCIATION, INC.
MEETING MINUTES**

Entity	Members of Hunter College High School Alumnae/i Association, Inc., a New York not-for-profit corporation (“HCHSAA” or the “Association”), as the term “Members” is defined in Article I, Section 1.01 of the HCHSAA By-Laws
Type of Meeting	Annual Meeting
Date & Time	June 3, 2023 at 3:00pm ET
Location	Auditorium of Hunter College High School (HCHS), 71 East 94 th Street, New York, NY and Zoom Session
Board Attendees	Vivian Altman ’77, Brian Scott ’83, Mari Hoashi Franklin ’84, Jane Tillman Irving ’65, Jake Price ’15, David Robison* ’83, Judith Daniel-George ’79, Nicole Morgenstern ’76, Sherman Chan ’97, Diana McKeage ’08, Joyce Varughese-Raju ’98
Board Absentees*	Taneem Kabir ’04, Adam Stolz ’99
HCHSAA Staff Attendees*	Lorna Malcolm (Executive Director), and Thomas Zwilling (Operations Manager)
*Zoom	*Denotes board members who attended virtually via Zoom. Other members also attended via Zoom.
Notice and Agenda	Notice of and Agenda (<u>Exhibit A</u>) for the meeting was sent via email and United States Postal Service, posted on hchsaa.org, and published in the <i>New York Times</i> as further indicated in the Secretary’s Certificate attached as <u>Exhibit B</u> .
Registered Voters	All registered voters are detailed in Inspector’s Certificate attached as <u>Exhibit C</u>

The meeting was called to order at 3:00pm by President Altman. Treasurer Chan served as Secretary Pro Tem for the meeting as Secretary Kabir was absent. He confirmed with the Inspector of Elections, Member Mari Franklin, that per Article I, Section 1.09 of the HCHSAA By-Laws a quorum (i.e., the lesser of (a) 100 members or (b) 10% of the total number of members eligible to participate, in each case who are present in person or by proxy) had been achieved at 3:00pm.

- I. Welcome and Establish Quorum**– President Altman welcomed all Members, all Board members and HCHSAA Staff attending the meeting in person, virtually or by proxy. Pro Tem Secretary Chan reviewed the agenda and explained that, as previously announced, voting had closed at 2:15 pm. He noted that while Inspector of Elections Mari Franklin tabulates the votes cast, he, President Altman, and Director Malcolm would present the Annual Report.
- II. Annual Report** – Director Malcolm reviewed the Association’s activities since January 1, 2022, including the recent success of the AA in securing certain bequests, the execution of the Eisenstadt Pilot Program for needy students, other recent grants given to the school, the recruitment of a new class of directors, fundraising, and alum programs. She also expressed the important of strengthening the AA’s communication with the school and was grateful to be in regular contact with HCHS administration. She thanked the many members of the Board, class coordinators, and staff who helped plan Reunion and the Annual Meeting. Finally, President Altman discussed the process for the

Annual Meeting as well as the voting process. Treasurer Chan then reviewed preliminary numbers related to the AA's financials in 2022 and 2023, as the final audit was not ready yet.

III. Voting – At 3:20pm Inspector of Elections Franklin reviewed the results of the voting and presented the following based on data from Election Buddy, the AA's election software:

A total of 132 votes were cast for Board of Directors.

1. 116 or 88.88% votes were cast for Vivian Altman '77 for her second term
2. 107 or 81.06% were cast for Andrew Bellak '84 for his first term
3. 110 or 83.33% were cast for Emma Owens Kerins '84 for her second term
4. 117 or 88.64% were cast for Jane Tillman Irving '65 for her first full term
5. 104 or 78.79% were cast for David Robison '83 for his first full term
6. 106 or 80.30% were cast for Rebecca Salazar '85 for her first term
7. 108 or 81.82% were cast for Paula Zagrecki '84 for her first term
8. 2 or 1.52% of voters abstained from voting for anybody
9. The following individuals were written in for one vote or 0.76% of the votes
 1. Elena Kagan
 2. Rosa Oppenheim
 3. Jessica Liberman
 4. Desmond Devlin
 5. Deimosia Weber-Bey
 6. Claudia Justy
 7. Anna DePalo

Election of Directors							
	Vivian Altman '77*	Andrew Bellak '84	Emma Owens Kerins '84*	Jane Tillman Irving '65*	David Robison '83*	Rebecca Salazar '85	Paula Zagrecki '84
TOTALS							
132	116	107	110	117	104	106	108
% of 132 total	87.88%	81.06%	83.33%	88.64%	78.79%	80.30%	81.82%

Proxy voting results are as follows:

1. 74 voters granted their proxy to a member of the executive committee
2. 26 voters declined to grant their proxy to anyone
3. 19 voters abstained from granting their proxy to anyone.
4. 14 voters assigned their proxy to specific people as follows:
 1. 3 voters assigned their proxy to EC member Vivian Altman
 2. 1 voter assigned their proxy to board member Sophia YR Liao
 3. 1 voter assigned their proxy to EC member Sherman Chan
 4. 1 voter assigned their proxy to board member Paula Zagrecki
 5. 1 voter assigned their proxy to board member Mari Hoashi Franklin
 6. 1 voter assigned their proxy to board member Judith Daniel George
 7. 4 voters assigned their proxy to board member Jane Tillman Irving
 8. 1 voter assigned their proxy to former board member Raymond Tsao
 9. 1 voter assigned their proxy to AA member Ann Starer

- a. **Resolution 2023- 12 - HCHSAA Class A Directors** – Pursuant to Article I, Section 1.11(a) of the HCHSAA By-Laws, the following eight candidates were elected by a plurality of the vote as indicated above, each to serve a three-year term (beginning on July 1, 2023) as HCHSAA Board of Directors:
 - i. Vivan Altman '77
 - ii. Andrew Bellak '84
 - iii. Emma Owens Kerins '84
 - iv. Jane Tillman Irving '65
 - v. David Robison '83
 - vi. Rebecca Salazar '85
 - vii. Paula Zagrecki '84

A copy of the Inspector of Elections Certificate for the Annual Meeting is attached as Exhibit C and shall be included in the resolutions log for HCHSAA.

IV. Adjournment - The meeting officially adjourned at 3:30pm.

V. Discussion – Following the adjournment of the meeting, the officers of HCHSAA invited the attendees to submit questions. Questions in the auditorium were submitted by index card and ones via Zoom were added to the chat and relayed to the podium. All questions were read and answered by the officers.

EXHIBIT A
AGENDA

Hunter College High School Alumnae/i Association, Inc. (HCHSAA)
Annual Meeting of the Members
June 3, 2023 (3:00PM)

AGENDA ITEM	PRESENTER	VOTE RESOLUTION NUMBER	TIMING		
			Start	Finish	Total
1. Welcome a. Introduce Officers and Board b. Establish Quorum c. Annual Report	Altman Altman Altman/Chan		3:00pm	3:20pm	20 min.
2. Close Balloting and Report Results a. Election of Directors	Franklin	2023-12	3:20pm	3:30pm	10 min.
3. Adjourn	Altman		3:30pm	3:30pm	0 min.
4. Q&A and Discussion	Altman		3:30pm	4:30pm	60 min.

EXHIBIT B
SECRETARY’S CERTIFICATE

HUNTER COLLEGE HIGH SCHOOL ALUMNAE/I ASSOCIATION, INC. (HCHSAA)
SECRETARY'S CERTIFICATE
NOTICE FOR ANNUAL MEETING

I, Taneem Kabir '04, Secretary of HCHSAA, hereby certify that, pursuant to Section 1.06 of the HCHSAA By-Laws, proper notice was given for the June 3, 2023 Annual Meeting by HCHSAA's staff to HCHSAA's members as follows:

- **Emails**– Targeted mail notice was sent to all members for whom HCHSAA had valid email addresses in its record of members as follows:
 - Feb 28, 2023 (Tuesday) (Monthly News)
 - Mar 31, 2023 (Friday) (Monthly News)
 - Apr 1, 2023 (Saturday)
 - May 2, 2023 (Tuesday)
 - May 8, 2023 (Monday)
 - May 12, 2023 (Friday)
- **AlumNotes Annual Report** – Notice was included in the Annual Report that was sent to all members for whom HCHSAA had valid addresses in its record of members via:
 - **Email** (PDF version) on Apr 5, 2023 (Thursday)
 - **United States Postal Services** (printed version) on May 8, 2023 (Monday)
- **Website Postings** – Notice was posted on hchsaa.org on the dates listed below and remained on the website until after the Annual Meeting:
 - April 22, 2023 (Saturday) (Annual Meeting Page Content Posted)
 - April 22, 2023 (Saturday) (Membership Voter Registration & Ballot Request Form Posted)
- **New York Times Classified Ad** – Because HCHSAA has more than 500 names listed in its record of members, an advertisement was placed in the *New York Times* on the following three dates:
 - May 8, 2023 (Monday)
 - May 15, 2023 (Monday)
 - May 22, 2023 (Monday)



Taneem Kabir
As of June 3, 2023

EXHIBIT C
INSPECTOR OF ELECTIONS CERTIFICATE

**HUNTER COLLEGE HIGH SCHOOL ALUMNAE/I ASSOCIATION, INC.
(HCHSAA) INSPECTOR OF ELECTIONS CERTIFICATE**

RESOLUTION 2023-13

I, Mari Hoashi Franklin '84, hereby certify that I executed the duties of Inspector of Elections for the Annual Meeting of the members of HCHSAA, on June 3, 2023 (Annual Meeting), with strict impartiality and according to the best of my abilities. I further certify that –

- The Registered Voters List (“HCHSAA 2023 Voters of Record”) attached as Exhibit A, includes the names of all 201 members of HCHSAA eligible to vote at the Annual Meeting (i.e., all of those who submitted Member Voter Registration and Ballot Request Forms before the Record Date established by the HCHSAA Board of Directors (11:59:59pm ET on May 17, 2023).
- I attended the Annual Meeting in person, confirmed the existence of a quorum (per HCHCAA By-Law 1.09, the lesser of 100 members or 10% of the total number of members eligible to participate, in each case who are present in person or by proxy). Once voting closed for the Annual Meeting (at 2:15pm ET on June 3, 2023), I reviewed the results of the balloting on Election Buddy (the balloting platform chosen by HCHSAA for the Annual Meeting).
- The results of that review and tabulations by Election Buddy attached as Exhibit B are correct.
- The Admin Audit attached as Exhibit C indicates that voting started on May 27, 2023 at 2:15PM and closed during the Annual Meeting on June 3, 2:15PM.

Mari Hoashi Franklin at Governance Chair & Elections Inspector
As of June 4, 2023

Hunter College High School Alumnae/i Association (HCHSAA) 2023 Voters of Record				
Record Date: May 17, 2023 at 11:59:59PM				
Current Name	Year(s)	Address: Street Address, Unit, City, State, Zip, Nation	Email Address	Phone Number
Rosanne Alberts	1962			
Christine B Aldrich	1970			
Annette B. Almazan	1993			
Vivian altman	1977			
Tracy S. Arnold	1977			
Haewan Bae	2002			
Adrienne Barnhart	June 1953			
Andrew Bellak	1984			
Nathaniel Berman	1998			
Max Blechman	2022			
Laurie Bloom	1973			
Diane Scollar Blum	1963			
Matthew Blumenfeld	1983			
WINNIE BRACCO	1977			
Jeanne Brako	1973			
Jannie Brightman	1967			
Jonathan Brown	1984			
Erica Michaels Brown	1990			
Joshua Burstein	1989			
Elise Burton	1980			
Elisa Carroll	1978			
caverlee cary	1973			
Sewell Chan	1994			
Sherman Chan	1997			
Hogan Chen	2000			
Susan Chevlowe	1977			
Ava Chien-Pliessnig	1979			
Jade Chin	1976			
Diana Choppin	1983			
Andrew chu	2007			

Hunter College High School Alumnae/i Association (HCHSAA) 2023 Voters of Record				
Record Date: May 17, 2023 at 11:59:59PM				
Current Name	Year(s)	Address: Street Address, Unit, City, State, Zip, Nation	Email Address	Phone Number
Ellen R Cohen	1968	[REDACTED]	[REDACTED]	[REDACTED]
Robert Cohen	1983	[REDACTED]	[REDACTED]	[REDACTED]
Jonathan K. Cohen	1986	[REDACTED]	[REDACTED]	[REDACTED]
Adam Cohen	1991	[REDACTED]	[REDACTED]	[REDACTED]
Mary Ann Adler Cohen MD	1958	[REDACTED]	[REDACTED]	[REDACTED]
Barbara Cohen-Stratynier	1968	[REDACTED]	[REDACTED]	[REDACTED]
	2004	[REDACTED]	[REDACTED]	[REDACTED]
Elaine E. Daly, MSW	2001	[REDACTED]	[REDACTED]	[REDACTED]
Judith Daniel	1979	[REDACTED]	[REDACTED]	[REDACTED]
Barbara Jeffery Danzi	1972-75	[REDACTED]	[REDACTED]	[REDACTED]
Anna DePalo	1989	[REDACTED]	[REDACTED]	[REDACTED]
Susan DePetrus	1963	[REDACTED]	[REDACTED]	[REDACTED]
Sharon Drager	1963	[REDACTED]	[REDACTED]	[REDACTED]
Brian Dunn	1986	[REDACTED]	[REDACTED]	[REDACTED]
Evelyn S. Erenrich	1963	[REDACTED]	[REDACTED]	[REDACTED]
Isaac Esterman	1995	[REDACTED]	[REDACTED]	[REDACTED]
Susan R. Fahrenholtz	January, 1953	[REDACTED]	[REDACTED]	[REDACTED]
Josephine Chiaini Falkner	June 1955	[REDACTED]	[REDACTED]	[REDACTED]
April Feffer	1979	[REDACTED]	[REDACTED]	[REDACTED]
Rachel Feldman	1972	[REDACTED]	[REDACTED]	[REDACTED]
Gerry Fifer	1965	[REDACTED]	[REDACTED]	[REDACTED]
Marian C. Fish	1965	[REDACTED]	[REDACTED]	[REDACTED]
Lisa Foy	1980	[REDACTED]	[REDACTED]	[REDACTED]
Mari Hoashi Franklin	1984	[REDACTED]	[REDACTED]	[REDACTED]
Susan Frenchu	1972	[REDACTED]	[REDACTED]	[REDACTED]
Ruth Gao	2005	[REDACTED]	[REDACTED]	[REDACTED]
Felicia R. Gironda	1970	[REDACTED]	[REDACTED]	[REDACTED]
Celeste V. Gordon	1975	[REDACTED]	[REDACTED]	[REDACTED]
Andrea Gordon	1983	[REDACTED]	[REDACTED]	[REDACTED]

Hunter College High School Alumnae/i Association (HCHSAA) 2023 Voters of Record				
Record Date: May 17, 2023 at 11:59:59PM				
Current Name	Year(s)	Address: Street Address, Unit, City, State, Zip, Nation	Email Address	Phone Number
Michael A. Gottfried	1995			
Clarice M. Graham	1957			
Marc Granowitter	1984			
Ina Gravitz	1959-1964			
Jeffrey Greenberg	1995			
Aisha S> Greene	1998			
Sylvia Preston Griffiths, MD	1936-37?			
Karen Grinthal	1972			
Atina Grossmann	1968			
Margaret Jakel Hartwell	1971			
Judith M. Heimann	January 1953			
Maria Louisa Hekker	1980			
Miranda Helly	1983			
Douglas W. Henkin	1984			
Carolyn Herbst	1960			
Susan Herman	1963			
Marcia Kane Hittner	1976			
Steven ho	1998			
Beth A. Hoffmann	1965			
Leah Hughey-Bomba	1988			
Leslie Hunter-Gadsden	1978 ICY and graduation (Senior, 1977)			
Jane Tillman Irving	1965			
Nora Taylor Jaffe	1963			
Elinor Josephson	1975			
Richard S. Julie	1993			
Taneem Kabir	2004			
Lois D. Kamnitzer	1962			
Laura Kay	1977			
Kerry Kennedy	1989			

Hunter College High School Alumnae/i Association (HCHSAA) 2023 Voters of Record				
Record Date: May 17, 2023 at 11:59:59PM				
Current Name	Year(s)	Address: Street Address, Unit, City, State, Zip, Nation	Email Address	Phone Number
Brenda Kornblit Kennell	1972 (should have been 1973)			
Emma kerins	1984			
Elbrun Eileen Kimmelman	1956-1962: I left during 12 grade because my family moved to Arizona and did not graduate.na			
Linda Kittiel	1954			
Myra Klahr	1950			
Nancy Kolodny	1963			
Felicia Kornbluh	1984 (attended 1978-1984)			
Avra Kouffman	1984			
Anne Krantz	1968			
Eve Kugler	JAN. 1949			
Maria LaMalfa	1974			
Pat Lamanna	1965			
Matt Lattman	2000			
Cindy Leonard	2022			
Angela Li	2017			
Sophia YiRui Liao	2016			
Jessica Liberman	1989			
Annette Ligot	1954			
Lynne Ligot	1954			
Douglas Mao	1983			
Carol Mates	1965			
Eileen Matluck	1971			
Brad Mazur	1995			
Kathryn McDonnell	1984			
Camille A McFarlane	1986			
Sharon McMenamin	1983			
Daniel McNickle	2003			
Sharon Mei	2007			
Yehudit Moch	1973			

Hunter College High School Alumnae/i Association (HCHSAA) 2023 Voters of Record				
Record Date: May 17, 2023 at 11:59:59PM				
Current Name	Year(s)	Address: Street Address, Unit, City, State, Zip, Nation	Email Address	Phone Number
Brent Morden	2015			
Linda Wong Mueller	1982			
Eileen Mullin	1985			
Ellen Murphy	1965			
Gwyn Firth Murray	1977			
Alyson Myers	1996			
roseann needleman	1967			
Anne Neiworth	1967			
Zoe Neuberger	1985			
Lisa Nocera	1983			
Jamie Ong	1997			
Marco Ortiz	1988			
Mona Paradiso	1977			
Grace polakoff	1977			
Ellen Pomerantz	1964			
Jake Price	2015			
Una Ratmeyer	1955			
Monica Raymond	1965			
Genise Reid	1984			
Theresa A. Riccardi	1960			
Pamela Roach	1972			
Mark Angelo Roaquin	1998			
David F. W. Robison	1983			
Rosanne Alberts	1962			
Esther Rose	1971			
Tracy Rosenberg	1982			
Amelia Ross	1974			
Kathy Krasny Ryan	1971			
Maria Rychlicki	1963-1969			
Sheila Eisenberg Saltzman	1949-1952			
Barbara Sannerud	1973			
Carol Scheebaum, MD	1954			
Ronnie Schenkein	1968			

Hunter College High School Alumnae/i Association (HCHSAA) 2023 Voters of Record				
Record Date: May 17, 2023 at 11:59:59PM				
Current Name	Year(s)	Address: Street Address, Unit, City, State, Zip, Nation	Email Address	Phone Number
Lynn Schnapp	77/78 (ICY)			
Willa Schneider	1964			
Farimah Schuerman	1962-1968			
Dona Schwab	Jan 1953			
Priscilla Schwabe	1963			
Brian D. Scott	1983			
Sharon Selman	1959			
Rosemarie Sepanski	1953			
Adam Serchuk	1983			
Cristian Serna-Tamayo	2002			
Ronit Setton	1982			
Linda Sharpe	1965			
Anne Silverstein	1955			
Ginger So	1975			
Barbara Sorkin	1974			
Ellen Sowchek	1969			
Susan Spector	1964			
Nina Habib Spencer	1990			
Linda W. Spiegler	1959			
Helene R. Spierman	1961			
Luke Stein	1998			
Adam Stolz	1999			
Diane H. Tabakman	1969			
Juanita Lee Tam	1983			
Hudson Tang	1999			
Edith Todd	1963			
Jean Tom	1980			
Lisa Treat	Class of 1996			
Meredith Trede	1963			
Astrid C. Trostorff	1972			

Hunter College High School Alumnae/i Association (HCHSAA) 2023 Voters of Record				
Record Date: May 17, 2023 at 11:59:59PM				
Current Name	Year(s)	Address: Street Address, Unit, City, State, Zip, Nation	Email Address	Phone Number
Raymond Tsao	1984			
Johnson Tsui	2003			
Joyce Varughese-Raju	1998			
Aurora Rosa Velazquez	1984			
Ettie Ward	1968			
Miggie Warms	1968			
Kelly Washburn	1983			
Karen Weinberg	1971			
Judith Weisman	1969			
Leila Horen Weissman	1948			
Josephine Emy Whang	1958			
Cheryl Williams	1979			
Johanna Wise	1976			
Josephine V. Wolk	1956			
Odella Woodson	1979			
Ian Wright	1990			
Charles	2003			
Gabriel Yanez	2009			
Frances Yee	1984			
Jing-Li Yu	1999			
Leona Zions	June 1953			
Final List of 201 Voters Registered as of the Record Date: May 17, 2023 at 11:59:59 PM				
Elections Begin: 5/27/23 @2:15PM Elections Close: 6/3/23 @2:15PM				

Election Results for HCHSAA 2023 Annual Meeting		
Election of Directors		

Candidate	Votes	Percentage
Vivian Altman '77*	116	14.93%
Andrew Bellak '84	107	13.77%
Emma Owens Kerins '84*	110	14.16%
Jane Tillman Irving '65*	117	15.06%
David Robison '83*	104	13.38%
Rebecca Salazar '85	106	13.64%
Paula Zagrecki '84	108	13.90%
Desmond Devlin (not sure of year)	1	0.13%
Marvin Young	1	0.13%
Elena Kagan	1	0.13%
Anna DePalo '89	1	0.13%
one	1	0.13%
Rosa Oppenheim	1	0.13%
Deimos Webber-Bey	1	0.13%
Jessica Liberman '89	1	0.13%
Claudia Justy	1	0.13%
Votes tallied: 777		
Abstentions: 2		
Proxy		

Option	Votes	Percentage
Yes	74	65.49%
No	26	23.01%
Ann Starer	1	0.88%
Raymond Tsao	1	0.88%
Mari Hoashi Franklin	1	0.88%
Paula Zagrecki '84	1	0.88%
Jane Tillman Irving '65	1	0.88%
Sherman Chan	1	0.88%
Vivian Altman	1	0.88%
Vivian Altman '77	1	0.88%
Judith Daniel-George	1	0.88%
Sophia YR Liao	1	0.88%
Jane Tillman Irving	3	2.65%
Votes tallied: 113		
Abstentions: 19		

marifranklinlaw@gmail.com

Menu

225597 HCHSAA 2023 Annual Meeting



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HCHSAA 2023 Annual Meeting

May 27, 2023 at 2:15pm – June 3, 2023 at 2:15pm
(GMT-05:00) EASTERN TIME (US & CANADA)

Completed

Actions

132 ballots submitted of 201 eligible voters (37 opened) – 66%
201 emails and 161 SMS sent - 0 notices queued
35 notices undeliverable. [Fix it](#)

Voters

Results

Graphed Results

Vote by Vote

Voter Audit

Admin Audit

Admin Audit includes changes made to vote dates and voter list after vote activation.

Timestamp	User	Event
2023-05-27 02:15 PM		Vote started
2023-06-03 02:15 PM	N/A	Vote Ended as Scheduled

HCHSAA Financial Report – Annual Meeting 2023

- Fiscal Year 2021 (July 1, 2021 – June 30, 2022) is being finalized by Lutz and Carr
- Full report to be published on HCHSAA website
- Anticipate an “unqualified opinion” or “clean audit”
- IRS Form 990 completed and filed on 5/15/2023

HCHSAA Financial Report – Annual Meeting 2023

Income	FY 2022 (7/1/21-6/30/22) (K)	FY 2023 YTD (7/1/22-5/1/23)* (K)
Revenue	\$360	\$279
Bequests	\$0	\$1,229
TOTAL	\$360	\$1,508

* Unaudited Data

HCHSAA Financial Report – Annual Meeting 2023

Expenses	FY 2022 (7/1/21-6/30/22) (K)	FY 2023 YTD (7/1/22-5/1/23)* (K)
Payroll	\$183	\$302
Consulting	\$26	\$71
Operations	\$35	\$26
Programming	\$54	\$189
HCHS Awards	\$6.5	\$47

* Unaudited Data

HCHSAA Financial Report – Annual Meeting 2023

	FY 2022 (7/1/21-6/30/22) (K)	FY 2023 YTD (7/1/22-5/1/23)* (K)
Net	\$52	\$818
Assets	\$1,795	\$2,310

* Unaudited Data